

**Town of Benton, NH – Trustee of Trust Funds
Meeting Minutes – January 26, 2017**

Attendees: Mark Elliott, Marty Noble, Laura Richardson (chair)

The meeting was called to order at 4:00pm by Mark Elliott.

The purpose of this meeting was to review and discuss the status of Benton's Trust Funds for 2016 and expectations for 2017, and approve reports due to the Town and State.

The Trustees discussed activity related to the Trust Funds and expectations for 2017 as gleaned from the School and Town budget hearings earlier in the month.

The Trustees reviewed and discussed the Investment Policy and signed-off on that document. Laura Richardson agreed to scan this document and email it to Mark Elliott, who will post it at Town Hall. Laura Richardson recommended that the Investment Policy be included in the Town Report if the budget allows and if there is space available for it. The other Trustees concurred.

Laura Richardson led the other Trustees through the back-up accounting documents and the MS-9 and MS-10 reporting forms, the latter of which they all signed-off on their approval. She will reach out to Auditor Bob Steel to set up a time for his review of these materials. Once they are approved, she will submit them to the Town and State.

All three Trustees agreed that they are content to continue on in their current roles as Trustees of the Trust Funds.

The meeting adjourned at 4:30pm.