

May 28, 2020  
Town of Benton Planning Board Meeting

**Planning Board Members Present:** Chairman Martin Noble, Ken Kealey, Sam Gregory, Kimberli Carpenter and William Darcy

Also present: Sam Boutin and Ken Bullard

*These draft minutes of the Town of Benton Planning Board are believed accurate and correct, but they are subject to additions, deletions and corrections by the Planning Board at the next meeting when the Board votes its final approval of the minutes. These minutes are made available at this time to conform to the requirements of New Hampshire RSA 91-A:2.*

The meeting was called to order by Chairman Noble at 5:30 PM

Chairman Noble moved approval of the May 18, 2020 meeting minutes, seconded by Sam Gregory and approved.

The building permit application of Barbara & Cameron Bennett for a 4 bay garage at 34 Tipping Rd. that had been referred by Board of Selectmen for recommendation was reviewed and discussed. Chairman Noble moved that the Board recommend to the Selectboard approval of the application, seconded by Member Carpenter and approved

The Board received lot line adjustment and subdivision applications for the 16 acre plot of land adjacent to the Town Hall owned by Sam Boutin and Ken Bullard and a fee of \$125. The Board then discussed the procedure for subsequent actions, including a meeting and public hearing and the necessary verified notifications to abutting landowners, the surveyor and applicants. Member Darcy agreed to draft the required public notices and submit them to *The Bridge Weekly* for publication in accordance with the regulatory requirements and to then inform the Board of the dates for the meeting and public hearing.

The Board discussed the need for Rules of Procedure and reviewed a draft of the rules and agreed to notice the rules for a public hearing.

The Board discussed the need for a Secretary to the Board, a position needed to process applications and sign any approved plat along with the Chairman. Member Darcy agreed to temporarily assume those duties. Sam Gregory moved the election of Member Darcy to be the Board Secretary, seconded by Member Carpenter and approved.

The meeting was adjourned at 6:19 PM.