

July 30, 2018
Town of Benton
Planning Board Minutes

Planning Board Members Present: Chairman Martin Noble, Kenneth Kealy and William Darcy

These draft minutes of the Town of Benton Planning Board are believed accurate and correct, but they are subject to additions, deletions and corrections by the Planning Board at the next meeting when the Board votes its final approval of the minutes. These minutes are made available at this time to conform to the requirements of New Hampshire RSA 91-A:2.

Chairman Noble called the meeting to order at 5:30 PM.

Member Darcy presented a proposed lot line adjustment application form modeled after the Dover NH application, which also included a fee schedule for the application processing, public hearing notices and abutting landowner certified mail notifications which was also based on the fees charged by other New Hampshire towns.

Board members discussed the application and fee schedule which includes the costs of processing the application and the statutorily required public hearing and abutting owner notifications, the cost of which the statute requires the applicant to pay. Member Kealy suggested that the Board's action approving the application and fees should also be approved by the Board of Selectmen.

Member Darcy moved that the Board approve the lot line adjustment application and fee schedule, contingent on approval of same by the Board of Selectmen. The motion was seconded by Chairman Noble and approved.

The Board scheduled the next meeting for August 20 at 5:30.

The meeting was adjourned at 6:05 PM.

**TOWN OF BENTON, NEW HAMPSHIRE
MINOR LOT LINE ADJUSTMENT APPLICATION**

APPLICANT INFORMATION

Name of Applicant: _____ Telephone # _____

Address _____

FIRST PROPERTY OWNER AND PARCEL INFORMATION

Name of 1st Property Owner (if different from applicant): _____ Telephone # _____

Address of 1st Property Owner: _____

Address of Property: _____

Assessor's Map # _____ Lot(s) # _____

Property Deed: Book _____ Page: _____

Size of Existing Parcel (sq. ft.): _____

Size of Proposed Parcel (sq. ft.): _____

SECOND PROPERTY OWNER AND PARCEL INFORMATION

Name of 2nd Property Owner (if different from applicant): _____ Telephone # _____

Address of 2nd Property Owner: _____

Address of Property: _____

Assessor's Map # _____ Lot(s) # _____

Property Deed: Book _____ Page: _____

Size of Existing Parcel (sq. ft.): _____

Size of Proposed Parcel (sq. ft.): _____

SURVEYOR INFORMATION

Name of Surveyor and Company (Licensed in N.H.) _____

Address _____ Telephone #: _____

Professional License #: _____ E-mail address: _____

SIGNATURES

I/We hereby submit this application to the Town of Benton Planning Board and attest that to the best of my knowledge all of the information on this application form and in the accompanying application materials and documentation is true and accurate. As applicant or as agent, I attest that I am duly authorized to act in this capacity.

Signature of First Property Owner: _____ Date: _____

Signature of Second Property Owner: _____ Date: _____

Signature of Applicant (if different from owner): _____ Date: _____

Signature of Agent: _____ Date: _____

AUTHORIZATION TO ENTER SUBJECT PROPERTY

I hereby authorize members of the Benton Planning Board to enter my property for the purpose of evaluating this application, including performing inspections during the application phase, post-approval phase, construction phase and occupancy phase. It is understood that these individuals must use all reasonable care, courtesy, and diligence when on the property.

Signature of Property Owner: _____ Date: _____

TOWN OF BENTON MINOR LOT LINE ADJUSTMENT LIST OF ABUTTERS

Pursuant to RSA 676:4, the State Law of New Hampshire, the Town of Benton is required to notify the applicant, abutters (including holders of conservation easements), and any professional whose seal is on the plan, of the public hearing by verified mail, as defined in RSA 451-C:1, VII. The applicant must provide accurate contact information for the owner, applicant, abutters and professional agents representing the project.

Owner:

TAX MAP	LOT #	PROPERTY OWNER	MAILING ADDRESS

Applicant (if different from owner):

APPLICANT NAME	APPLICANT COMPANY	MAILING ADDRESS

Surveyor and/or Engineer/Professional Agent:

NAME	COMPANY	MAILING ADDRESS

Conservation Easement Holder:

TAX MAP	LOT#	EASEMENT HOLDER	MAILING ADDRESS

Abutting Landowners:

TAX MAP	LOT#	ABUTTER	MAILING ADDRESS

Application and Hearing Fees: \$25 for Application, \$7.50 for each required public hearing notification to surveyor, abutting landowners and conservation easement holder (if any) and \$100 for publication of public hearing notices in newspapers.

Application Requirements: This application must be accompanied by a survey of the proposed properties whose boundary lines are proposed to be changed and the property deeds for the subject properties.