

Town of Benton, NH – Trustee of Trust Funds
Meeting Minutes – January 29, 2018

Attendees: Mark Elliott, Marty Noble, Laura Richardson (chair)

The meeting was called to order at 4:17pm by Mark Elliott.

The purpose of this meeting was to review and discuss the status of Benton's Trust Funds for 2017 and expectations for 2018, and approve reports due to the Town and State.

Mark Elliott moved to accept the minutes of the last meeting, January 26, 2017, and Marty Noble seconded the motion.

The Trustees discussed activity related to the Trust Funds and expectations for 2018 as gleaned from the School and Town budget hearings earlier in the month.

The Trustees reviewed and discussed the Investment Policy and signed-off on that document. Laura Richardson agreed to post a copy of the signed policy on the bulletin board at the Town Hall and to scan this it and email it to Dwight Swauger, web host, to post it on the Town's website. Laura will also ask Dwight to include it in the Town Report. The other Trustees concurred.

Laura Richardson led the other Trustees through the back-up accounting documents and the MS-9 and MS-10 reporting forms, the latter of which they all signed-off on their approval. She will meet with outside financial auditors Plodzik & Sanderson, for review/audit of these and other Trust Fund materials. Once they are approved, she will submit them to the Town and State.

All three Trustees agreed that they are content to continue on in their current roles as Trustees of the Trust Funds. Mark Elliott is willing to remain a Trustee for another term.

The meeting adjourned at 4:32pm.